

	Qmark International Certifications Pvt. Ltd. ORGANIC MANAGEMENT SYSTEM PLAN WILD COLLECTION	Doc. No.	QCS-09
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ORGANIC MANAGEMENT SYSTEM PLAN - WILD COLLECTION

The organic management system plan is the basic document for certification. In this plan, the operator describes, how the operator organizes the production and assures fulfillment of organic regulations. The operator plans the measures for adoption in compliance with standards and defines corrective actions for previous mistakes for further improvements required. For this reason, the operator shall fill in the following form thoroughly. The Qmark International Certifications Pvt. Ltd. inspector will assess the implementation of what has been described in this form.

For standard requirements please refer to NPOP (Through APEDA website or Qmark International Certifications Pvt. Ltd.'s website):

The operator can refer to the Qmark International Certifications Pvt. Ltd. policy on organic wild collection sent with this form.

1. General Information about wild collection unit:

a) Activities undertaken: Collection ☐ Packaging ☐ Storage/Warehousing ☐
Local trade ☐ Export/Import ☐

b) Operator details.

Name of Unit/Firm (Facility) -----

Name of Collectors Group (If Any) -----

Collectors Facility Address	Address for correspondence Village/City: Post: Landmark: Taluk: District: State: Pin code:
Name of the Contact person /Operator:	Email: Mobile No. 1. 2.
Person (s) responsible for wild collection monitoring and their area of work	
Languages known: English <input type="checkbox"/> Hindi <input type="checkbox"/> Others (Please specify) :	

Applications	Issue Date	Prepared:	Approved:
	26-08-2022	Quality Manager	CEO

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Are you aware of the organic certification procedure for wild collections?

Inspection & certification is required according to

☐ NPOP ☐ Others (Please specify)

c) Are you already registered with another certification body: Yes ☐ No ☐

Name of CB -----

Certification Programme NPOP ☐ Others ☐

Date of first inspection -----

Date of cancellation -----

Reason to change -----

d) Details of collection area:

d.1. Total Permitted Area (ha. /Sq Km) authorized for collection -

d.2. Organic collection/gathering area (ha.) including no. of collection zones and collectors list (The details may be annexed):

d.3. Nearby conventional agriculture area (ha.): The necessary details may be annexed.

d.4. i. Potential Harvest from the Authorized Area (MT):

ii. Sustainable Harvest from the Authorized Area (MT):

e) Production details (Year Wise):

S. No	Name of the products harvested	Form of the product	Location/ GPS	Area (Ha.)	Yield Estimation (Mt)	Remarks

f) Route Map of collection area with distance

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g) Field Map of collection area with surrounding information / activities:

2. Operational Details:

a) Harvest /Post harvest Procedures

Activity	Method	Stage	Frequency	Action undertaken to protect/ maintain/ improve the organic integrity / Sustainability / Ecosystems
Harvesting/Collection				
Threshing				
Drying				

b) Storage Management

Activity for	Capacity of storage Unit (MT)	Action undertaken to protect/ maintain/ improve the organic integrity and procedure (SOP May be Attached)
Raw product		
Processed produce (loose/bulk)		
Finished-unit packing		
Pest control		

c) Transportation management

Activities for	Action undertaken to protect/ maintain/ improve the organic integrity and procedure
Raw material	
Packed product / finished produce	

. If on Site processing: Use of ingredient/processing aids; Yes ☐ No ☐

Type of processing; -----

. If on Site Handling /Marketing; Type of marketing: -----

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d) Record keeping by registered operators:

- Detailed map (Authorized and Attested) of collection units: Yes ☐ No ☐
- Date wise Operational work diary: Yes ☐ No ☐
- Incoming and outgoing records with bill and invoice Yes ☐ No ☐
- Training and visit records Yes ☐ No ☐
- Certification records including standards Yes ☐ No ☐
- Authorized Collector's List Yes ☐ No ☐
- Activities / Procedures -manual Yes ☐ No ☐
- Approval or permission from the authorize person to harvest or gather the wild products Yes ☐ No ☐
- Is history of the area available reflecting that no prohibited substances applied to it for a period of 3 years immediately preceding the harvest?
Yes ☐ No ☐

3. Risk Management;

Area of activity	Risk Perceived	Frequency of monitoring	Action taken to control risk	Remarks
Site selection (Is it affected by presence of Human Settlements, Agriculture, Industry, Landfills and Rubbish Dumps, Traffic, etc)				
Method of collection				
Equipments				
Processing				
Packing material				
Storage				
Transportation				

Confirmation of Operator:

I hereby confirm that the above information furnished is true to the best of my knowledge and any changes in the wild collection systems will be informed to

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Qmark International Certifications Pvt. Ltd. accordingly. The complaints received about the wild collection activities will be recorded and will be dealt in a quick and respectful manner.

Place-----

Date -----

Name & Signature of Collector/Organizer/Representative

<p><u>For Internal Use of Qmark International Certifications Pvt. Ltd.</u></p> <p>Date of Application and OMP Review :</p> <p>Result of OMP Review : 1. Complete / Incomplete but Inspection can happen and completed during the inspection (with Remarks) :</p> <p>2. OMP is incomplete and Inspection can not happen :</p> <p>If Point 2. Selected, then have you contacted the operator for receiving completed OMP/OSP within reasonable time ?</p> <p>Final Remarks : Complete / Incomplete but Inspection can happen and can be checked and completed during the inspection (with Remarks):</p> <p>Signature of Reviewer :</p>

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